



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
WASHINGTON, DC 20350-2000

IN REPLY REFER TO

OPNAVINST 11103.6
Pers-67
21 May 1996

OPNAV INSTRUCTION 11103.6

From: Chief of Naval Operations

Subj: THE ADMIRAL ELMO R. ZUMWALT AWARD FOR EXCELLENCE IN
BACHELOR QUARTERS (BQ) MANAGEMENT

1. Purpose. To provide guidance for the Admiral Elmo R. Zumwalt Award for Excellence in Bachelor Quarters Management.

2. Discussion. The Secretary of the Navy established the Admiral Elmo R. Zumwalt Award for Excellence in Bachelor Quarters Management to recognize those commands who achieve the highest accreditation standards. The Admiral Zumwalt Award recognizes excellence in BQ management. Zumwalt Award winners will be designated based on an accreditation program that rates each BQ against a predetermined standard. Similar to the commercial hotel industry that provides ratings, BQs will be given 3-, 4-, or 5-star ratings based on the quality of the lodging provided. Commands attaining a 5-star rating in all areas will be recognized as Admiral Zumwalt Award winners.

3. Scope

a. This instruction applies to all Navy activities, commands, and installations world-wide which operate BQs.

b. This instruction does not apply to quarters designated for Recruits, "A" Schools (Basic Schools), Transient Personnel Units (TPU), Distinguished Visitor Quarters (DVQ), or Flag Officer Quarters.

4. Responsibilities

a. Commander, Naval Facility Engineering Command (COMNAVFACENGCOM), Code 50B will:

(1) Publish procedures for the administration of the Admiral Zumwalt Award program.



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(2) Develop and maintain accreditation standards and criteria that will encompass a 2-year designation period. Disseminate standards via instruction or notice to all BQs and major claimants.

(3) Arrange for the presentation of the award to all Zumwalt winners on an annual basis.

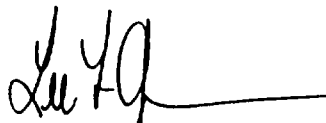
b. Engineering Field Divisions will:

(1) Assist COMNAVFACENGCOM as required in administration of the award program.

(2) Assist installation commanders and major claimants with accreditation process as required by COMNAVFACENGCOM instruction or notice.

c. Major claimants will monitor BQ's operations and coordinate with the naval facility for specific procedures concerning the award process.

d. Installation commanders will ensure accreditation procedures are followed in accordance with COMNAVFACENGCOM directives.



LEE F. GUNN
Assistant Deputy Chief of Naval
Operations (Manpower & Personnel)

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